

**South East Regional Trauma Council  
Executive Committee Meeting**

**Coffeyville Regional Medical Center  
Boardroom**

**12:00 p.m. – 1:00 p.m.**

**August 21, 2003**

**Minutes**

**Present:** Chris Way, Chair, Susan McDaniel, Kendra Tinsley, Rosanne Rutkowski, Kurt Dandridge, M.D., Sharelle Questelle, Jeanie Beason, Bruce Birchell, Susan Souders, Debbie Baugher, Jeanie Beason

**Absent:** Dr. Steve Miller, Dr. Sonya Culver, Dave Cowan, Tom Pryor

**Call to Order**

Chris Way  
Chairperson

Chris Way, Chairperson, called the meeting to order. Chris thanked Susan McDaniel and Coffeyville Regional Medical Center for providing the executive committee lunch and refreshments for the general meeting. Chris thanked Dr. Dandridge and St. John's for the upcoming general meeting presentation by Dr. Dandridge.

**Approval of the minutes from the 10 July 2003 executive committee meeting.**

Approval of the minutes was tabled until the September 18 meeting.

**Trauma Program Update**

Rosanne Rutkowski  
KDHE Trauma Program

The Advisory Council on Trauma (ACT) meeting has been scheduled on August 27 from 10:00 to 3:00 at the Kansas Medical Society in Topeka. The regional trauma councils will be presenting budgets and needs during this meeting.

**Reports from sub-committees**

- Education

Susan Souders,  
Chairperson

No formal report provided. See August 21 general meeting minutes.

- Trauma Triage, Transport, Transfer

Chris Way  
Chairperson

No formal report provided. See August 21 general meeting minutes.

- By-Laws

David Cowan  
Chairperson

No report available.

**Old Business**

Chris Way  
Chairperson

- Budget issues

Chris provided an overview of the executive committee's budget proposal efforts and identified priorities. Requested budget funding will include EMT training for the extremely rural and poverty stricken areas of the region, monies for local grant projects, and the START triage program. The budget will be reviewed and discussed during the general meeting.

Hospital verification and regional plan development are the next significant priorities the region faces according to Chris.

### **New Business**

The committee discussed holding the next general meeting in Eureka. Bruce said that he would be willing to host the meeting.

The committee discussed the sample trauma registry data reports that received during the July 10 meeting. The reports may be refined as more has been learned about preferences and needs. The Kansas Trauma Registry Sub-Committee will meet on September 9.

**MOTION:** Susan McDaniel moved for trauma registry data reports consistent with the National Trauma Data Bank format and content, with Jeanie Beason seconding the motion. The motion was approved by unanimous voice vote.

### **Announcements**

Chris Way presented on the importance of collecting useful data at the KEMSA meeting last week.

### **Adjournment**

**MOTION:** Bruce Birchell moved for adjournment of the meeting with Debbie Baugher seconding the motion. The meeting was adjourned by unanimous voice vote.